



# CASE April 10<sup>th</sup> Meeting Minutes

Location: Arts Commons  
Date/Time: April 10, 2019, 7:00pm

**Attendee's:** J, M, S, C, T, D, JE, ST

**Regrets:** Z, P, RI, R, MI, MA

**Secretary:** ST

## Agenda

#	Item	Prep Required	Time	Responsible
	Getting settled	None	7:00 PM 7:05 PM	All
1	Housekeeping –adopt meeting minutes	Read previous minutes	7:05 PM 7:10 PM	All
2	Project Check Ins (See Below)	None	7:10 PM 8:00 PM	All
3	New Project Discussions	None		All
4	Action Items Review	None	8:00 PM 8:05 PM	All

## Meeting Minutes

### Item #1: Housekeeping

#### 1.1 Adopt Previous Meeting Minutes

Only BoD members can vote

- Motion: J
- Second: M

Special Motion: Vote to put JE on the board:

- Motion: Passed by all BoD members in attendance

### Item #2: Project Check-Ins

Each project has a Lead and Second who are responsible for updating the Board.

Project	Leads		Comments
CLASS Project	Lead:	T	April Discussion: Parking Authority wouldn't fund the CKE install event but expressed interest in funding for another box. -Could also use City of Calgary Event fund for install event
	Second:	JE	

			<p>Notes:</p> <ul style="list-style-type: none"> <li>Should we pursue funding via parking authority funding for a box at Southwood?</li> <li>M motions to move this forward and T seconds</li> </ul>
<b>CKE Supply Box Install Event</b>	Lead:	MA	<p>April Discussion: No funding opportunities so should set a date (April 21<sup>st</sup>?)</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>April 21<sup>st</sup>, 2019 install event at CKE, this will be a low key event as there are no funds available at this time</li> <li>M made a poster/graphic for the event that will be posted soon</li> </ul> <p>March Notes: Brainstorm for event</p> <ul style="list-style-type: none"> <li>T has the box and now we just need to figure out the event date and promotion for the event</li> <li>MA, JE and T will work on this project moving forward</li> </ul>
	Second:	T/JE	
<b>Visioning</b>	Lead:	T	<p>April Discussion: Read over Visioning notes</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>April 27<sup>th</sup>, 2019 visioning event</li> <li>M will merge the updated feedback documents</li> <li><b>Action Item:</b> Heavily encouraged all attendees to read the research documents before the visioning meetings but not necessary to participate</li> </ul> <p>March Notes:</p> <ul style="list-style-type: none"> <li>Facilitator recommends 2 hours</li> <li>Goal – what we want to happen. No strategies or action plans for this session</li> <li>How many people do we invite?</li> <li>April 27<sup>th</sup>, 9-12 in the Idea Lab at the Central Public Library</li> <li>Limit to # of people that can attend is 20 based on room size</li> <li>All CASE attendees are welcome to attend and participate</li> <li>T to send out additional info as it progresses</li> </ul>
	Second:	M	
<b>AGM</b>	Lead:	T	<p>April Discussion: Updates?</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>Motion to hold AGM on May 24<sup>th</sup>, 2019</li> <li>M motioned and T second with all in support</li> <li><b>Action Item:</b> Develop a formal plan for AGM</li> </ul> <p>March Notes:</p> <ul style="list-style-type: none"> <li>Need to announce 30 days before the event and must happened before the end of May to align with bylaws</li> <li>ST and JE will reach out to community entities to offer them time to speak at the event</li> <li>Z will get media contacts to invite</li> <li>What day should we host the AGM? Group feels that a Friday would be better than Wednesday to increase attendance</li> </ul>
	Second:	M	
<b>Mills Painting</b>	Lead:	MI/R	<p>April Discussion: Tie into Fundraiser?</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>Historically, we had the cleanup and fund raiser operate on the same day.</li> <li>Group is ok with tying both events together</li> <li>Youth Central previously expressed interested to help paint the bowl, M will reach out to see if they are still interested</li> </ul>
	Second:	D/M	

			<ul style="list-style-type: none"> <li>• Regardless of rain, fundraiser will take place. Needs to be above 10 degrees to paint</li> <li>• <b>Action item:</b> ST will reach out to GFS Connect to get food donation to give or sell burgers at Mills clean up</li> <li>• <b>Action item:</b> Reach out to media contacts to promote both events</li> </ul> <p>March Notes:</p> <ul style="list-style-type: none"> <li>• Z holding onto paint</li> <li>• MI and R as new projects leads</li> <li>• PBR may sponsor the event?</li> </ul>
<b>Fundraiser</b>	Lead:	ST	<p>April Discussion: Date set for June 8<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• Discuss logistics of event, if we tie-in Mills painting that afternoon</li> <li>• How everyone can help</li> </ul> <p>Notes:</p> <ul style="list-style-type: none"> <li>• <b>Action item:</b> Check out drop box to see who donated items for the last Silent Auction and follow up to see if they are willing and interested again</li> </ul>
	Second:		
<b>Skate for Jesse</b>	Lead:	T	<p>April Discussion: Brainstorm how we can help</p> <ul style="list-style-type: none"> <li>• Pick Leads and seconds</li> </ul> <p>Notes:</p> <ul style="list-style-type: none"> <li>• Family setting up a legacy fund to have kids skate at The Compound's summer camp each year</li> <li>• How much experience do the skateboarders need and how should CASE and the Family select the appropriate recipients?</li> <li>• T is the lead on this project and C will second</li> <li>• <b>Action item:</b> figure out transportation for the kids to get to and from the park, particularly if they are economically disadvantaged</li> <li>• <b>Action item:</b> T will touch base with the family to review options</li> <li>• <b>Action item:</b> M and ST to meet with SK at Boys and Girls Club Calgary (BGCC) to discuss finding interested kids that can attend the camp</li> </ul>
	Second:	C	
<b>Faction/ Steve Cab</b>	Lead:	R/ RI	<p>April Discussion: Deal with CASE, 403, &amp; Marquee to bring Steve Caballeros band The Faction here and Caballero meet &amp; greet</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>• The owner of Marquee has offered to bring in the Faction to play</li> <li>• 403 will host a skate event that day and attendees can get into the show for free</li> </ul>
	Second:	M	

Projects not listed:

Canada Skateboard, Winter Skate Contest, City Contact, Skate Shop Contact, Website, GSD 2019, Sponsorship Contract, Election Surveys, 403 Vert Ramp Contest, Calgary Foundation, Van Der Zalm Podcast, Community Association Websites, 2019 toty, Skatepark Usage Report, City of Calgary Event Fund, PBR Sponsorship, Parking Authority Sponsorship, New Email Platform

**Item #3: Potential New Projects:**

*Discuss new projects and Board Members will vote on making it an official CASE project*

Notes:

- Should CASE support or operate a GSD event at Mills where each shop sponsors an obstacle event. JE is willing to lead this project.
- PBR has sponsored CASE
- Motion to give T’s friend, C, to have access to the website to build her design portfolio
  - Brain storm what changes we would like to see on the website
- Skate etiquette videos-what are next steps?
  - M is putting together a concept in support of the downtown skateboard bylaw. Draft will be put up by May 30<sup>th</sup> to review
  - 100% Skate Club has already created etiquette videos but are different than M’s concept

**Item #4: Review Action Items**

Action Items List				
Action Item	Lead	Month Item Initiated	Follow Up/Movement	Completed
Develop a formal plan and agenda for AGM	T/M?	April, 2019		
Reach out to media to advertise Millennium Clean Up and Palomino Fund Raiser Event	?	April, 2019		
Community Association Park Profiles	Z	March, 2019		
Reach out to skate related organizations to see if they would like to present at AGM ie. 100% Skate Club, Skate Church, Hull Services, etc.	ST/JE	February, 2019	Completed all interview except for Hull Services and Skate Church	
CASE Media BoD Position	T?	January, 2019	Will repost for the position on CASE social media platforms	
CASE Website BoD Position	T?	January, 2019	Will repost for the position on CASE	

			social media platforms (could be combined with website position)	
Reach out to skate shops to see what everyone is planning for GSD	ST/JE	January, 2019	Will begin reaching out in April-May, 2019	
Reach out to membership on what they would like to see at Skateparks/public spaces	N/A	January, 2019	No movement to date	
Brainstorm other things that can be built at skateparks/public spaces	N/A	January, 2019	<ul style="list-style-type: none"> <li>• Solar panel phone charger</li> <li>• Tool station</li> <li>• Small lockers</li> <li>• Concrete pads for supply boxes</li> </ul>	

Adjourn: 8:00 pm