



CASE March 13th Meeting Minutes

Location: Arts Commons
Date/Time: March 13th, 2019, 7:00pm

Attendee's: J, M, T, D, E, P, M, R, R, Z, J

Regrets: M, P

Secretary: S

Agenda

#	Item	Prep Required	Time	Responsible
	Getting settled	None	7:00 PM 7:05 PM	All
1	Housekeeping –adopt meeting minutes, Downtown Skate Law Update, Skatepark construction updates	Read Jan minutes	7:05 PM 7:15 PM	All
2	Project Check Ins (See Below) Updates for projects in green and brainstorming for projects in blue	None	7:15 PM 7:45 PM	All
3	New Project Discussions	None	7:45 PM 8:05 PM	All
4	Action Items Review	None	8:05 PM 8:10 PM	All

Meeting Minutes

Item #1: Housekeeping

403.3 Adopt Jan Meeting Minutes

Only BoD members can vote

- Motion to adopt meeting minute: T motion, J Second. Last month minutes passed with all in favour

1.2 Downtown Bylaw Update

- Bylaw pasted at City of Calgary committee two weeks ago unanimously. Will move forward to full City Council with an expectation to pass. Z will update group as more information comes in.
- Will there be protective gear required to wear? Helmet not considered but lights may be required.

1.3 Bowness/ Rocky Ridge/ Genesis Updates

- Park will not open until landscaping and other minor maintenance items can be completed in spring time. April/May likely completion timeline.
- **Action item:** Update social media platforms – Z
- Genesis-starts in May 2019 and built by New Line
- Rocky Ridge-New Line contracted, and build will start after Genesis is completed

Item #2: Project Check-Ins

Each project has a Lead and Second who are responsible for updating the Board. Projects in Green will be discussed at the meeting and projects in Blue are projects in need of Lead/ Second.

Project	Leads		Comments
Canada Skateboard	Lead:	T	March Notes: <ul style="list-style-type: none"> • Website and member portal should be live end of March. March Discussion: <ul style="list-style-type: none"> • Does anyone want to lead a project to promote new members to sign up on the site? Could be a good project for a new member • Positive for CASE as we can receive data from Canada Skateboard. be tied to membership representation • Is there competition between CASE and shops or other clubs to sign up new membership? Ask community groups about this.
	Second:	M	
CLASS Project	Lead:	T	No updates for March meeting but will remain on agenda as a standing item
	Second:	J	
CKE Supply Box Install Event	Lead:	M	March Discussion: Brainstorm for event <ul style="list-style-type: none"> • T has the box and now we just need to figure out the event date and promotion for the event • M, J and T will work on this project moving forward • What is the timeline? People are already skating now, so it could happen right away. Each councilor has funds for community events that could be a good option to get additional funds. • BBQ could be an easy event and was suggested as meaningful when skate shops were interviewed • Potential funding source: http://www.calgary.ca/citycouncil/Pages/Ward-Community-Event-Fund.aspx
	Second:	T/J	
Visioning	Lead:	T	March Note: Availability for session <ul style="list-style-type: none"> • Facilitator recommends 2 hours • Goal – what we want to happen. No strategies or action plans for this session • How many people do we invite? Discussion: <ul style="list-style-type: none"> • April 27th, 9-12 • Limit to # of people that can attend is 20 based on room size • All CASE attendees are welcome to attend and participate • T to send out additional info as it progresses
	Second:	M	

AGM	Lead:	T	<p>March Discussion: Updates?</p> <ul style="list-style-type: none"> • Need to announce 30 days before the event and must happened before the end of May to align with bylaws • S and J will reach out to community entities to offer them time to speak at the event • Z will get media contacts to invite • What day should we host the AGM? Group feels that a Friday would be better than Wednesday to increase attendance
	Second:	M	
Winter Skate Contest	Lead:	M	<p>March Updates and Discussion:</p> <ul style="list-style-type: none"> • T and Z attending a meeting with Calgary Parking Authority (CPA). CPA offered the space for an event like a skateboard contest for 1 day or for longer stretch of time • CPA has up to \$25,000 for an event(S). This could be applied for to access funds to build obstacles or host event but will require a budget to be created to apply for funding • 403 also has offered to provide obstacles for a contest • Suggestion to see if shops want to build an obstacle each and assist with running the contest • Action item: Z and S will lead on organizing an event and connect with CPA to confirm this can happen. • Info: https://www.calgaryparking.com/web/guest/sponsorship
	Second:	Z	
Mills Painting	Lead:	M/R	<p>March discussion: Anyone want to take over as lead?</p> <ul style="list-style-type: none"> • M and R as new projects leads • Potential sponsor for the event?
	Second:	D/ M	
Election Surveys	Lead:	J	<p>March discussion:</p> <ul style="list-style-type: none"> • Z can help get contact list for candidates • Election is expected to be called early next week so will need to send out quickly • J will lead project, S will support
	Second:	S	
Calgary Foundation Pitch Night	Lead:	M	<p>March discussion:</p> <ul style="list-style-type: none"> • Wasn't completed in time but will look to re-apply when the opportunity arises again
	Second:	M	
	Second:	403	
Community Association Websites	Lead:	Z	<p>March discussion:</p> <ul style="list-style-type: none"> • Action Item: Project will consist of getting a picture and create text description of each park and contact the community association to upload the information on their website • Z will lead this project and J will support as a second
	Second:	J	
MRU Presentation	Lead:	M	<p>March Update:</p> <ul style="list-style-type: none"> • M will update group at next meeting
	Second:	J/ M	

Item #3: Potential New Projects:

Discuss new projects and Board Members will vote on making it an official CASE project

- Beer company Sponsorship Opportunities (Must be 18+) – T
 - No money but happy to offer swag and beer
 - Fundraising an event at 403? Could be the best option
 - Game of skate
- City of Calgary Event Fund: <http://www.calgary.ca/citycouncil/Pages/Ward-Community-Event-Fund.aspx> – Z
 - CKE event the best option or any other we would like to do
 - GSD events could be an easy way to get cash for contests/events
- Redo the email platform-M
 - Hoping to explore
 - Z warns this can be a lot of work as this has been done before

Item #4: Review Action Items

Action Items List				
Action Item	Lead	Month Item Initiated	Follow Up/Movement	Completed
Community Association Park Profiles	Z	March, 2019	In progress	
Send out Provincial election surveys	J	February/March, 2019	In progress	
Reach out to skate related organizations to see if they would like to present at AGM ie. 100% Skate Club, Skate Church, Hull Services, etc.	S/J	February, 2019	In progress	
CASE Media BoD Position	T?	January, 2019	Will repost for the position on CASE social media platforms	
CASE Website BoD Position	T?	January, 2019	Will repost for the position on CASE social media platforms (could be combined with website position)	
Reach out to skate shops to see what everyone is planning for GSD	S	January, 2019	Will begin reaching out in April-May, 2019	
Reach out to membership on what they would like to see at Skateparks/public spaces	N/A	January, 2019		
Brainstorm other things that can be built at	N/A	January, 2019	<ul style="list-style-type: none"> • Solar panel phone charger • Tool station 	

skateparks/public spaces			<ul style="list-style-type: none">• Small lockers Concrete pads for supply boxes	